

**Rochelle Park Board of Education
Executive/Work Sessions- 7:00 P.M.
Regular Meeting-7:30 P.M.
January 12, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President		
Mrs. Shirley Abraham		
Mrs. Arlene Ciliento Buyck		
Mrs. Theresa Judge Cravello		
Mr. Sam Allos		
Mr. Matt Trawinski		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey Zoeller Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

- III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

ML SA AB TC SA MT DL

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda _____ P.M.

Roll Call

ML SA AB TC SA MT DL

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Flag Salute

VII. Superintendent’s Report

VIII. Director of Curriculum & Instruction’s Report

IX. Principal’s Report

- **PTA Report**

X. Building and Grounds Supervisor’s Report

XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

Motion by _____, second by _____, to close public comment at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

School Board Recognition Month in New Jersey

Proclamation

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Rochelle Park Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Rochelle Park Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Rochelle Park Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Rochelle Park Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion by _____, second by _____,

Roll Call

ML SA AB TC SA MT DL

ROUTINE MATTERS RESOLUTIONS R1-R7
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

December 8, 2016 Regular Meeting and Executive Session

Motion by _____, second by _____,

Roll Call

ML SA AB TC SA MT DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of December 2016 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	499	-	-
Hackensack H.S.	131.5		
Academies/Technical Schools	18		
Totals	648.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8468	Possible Days	1020
Days Present	8109.5	Days Present	981
Days Absent	358.5	Days Absent	39
% Present	95.7%	% Present	96.1%
% Absent	4.3%	% Absent	3.9%

Motion by _____, second by _____,

Roll Call

ML SA AB TC SA MT DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of December 2016 for the Rochelle Park School District.

Fire Drill December 21, 2016
Security Drills December 14, 2016

Motion by _____, second by _____,

Roll Call

ML SA AB TC SA MT DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for December 2016 on behalf of the Rochelle Park School District.

December 2016

Reported Cases: 1
Number of Cases open: 0
Number of Cases closed: 1
Number of Incidents determined to be HIB: 0

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

POLICY #2340 – FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the eighth grade class trip as follows:

**Class of 2017
8th Grade Class Trip**

DATE: Wednesday, Thursday & Friday, June 7th – 9th, 2017
DEPARTURE: Midland School -Wednesday, June 7, 2017- approx.7:00 A.M.
DESTINATION: Washington, D.C.
ITINERARY: Visit Arlington National Cemetery, National Archives, Dinner at California Pizza kitchen, Military Twilight Performance, Lincoln, Vietnam and Korean Memorials, Driving guided tour of Embassy Row, The National Cathedral, visit the National Zoo, tour US Capital Building (pending availability), US Supreme Court, Library of Congress, Jefferson Memorial, WWII Memorial, Martin Luther King Jr. National Memorial, dinner at Hard Rock Cafe, performance of “Shear Madness” at the Kennedy Center, U.S. Holocaust Memorial Museum (pending ticket availability), lunch at Ronald Regan Building.

RETURN DEPARTURE: Washington D.C. Friday, June 9, 2017-approx. 2 P.M., with an estimated time of arrival at Midland School 8:00 P.M.
COST: To be borne by the parents

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Dr. Sacco, Mrs. Meyers, and Mrs. Fletcher to accompany the 5-8 Concert Band to NYC on April 5, 2017, at a cost of \$29.00 per student to be borne by the parents/guardians.

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

R7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional Staff for the 2016-2017 school year, to the New Jersey Department of Education.

Motion by _____, second by _____,

Roll Call

ML SA AB TC SA MT DL

PERSONNEL RESOLUTIONS P1-P9

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves Robert Hoffman to the list of Substitute teacher for the remainder of the 2016-2017 school year at a rate of \$85.00 per day:

Motion by _____ seconded by _____

Roll Call

ML SA AB TC SA MT DL

***P2. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves Nalinikumari Balakrishnan to the list of Substitute Latchkey Aides for the remainder of the 2016-2017 school year at a rate of \$19.30 per hour:

Motion by _____ seconded by _____

Roll Call

ML SA AB TC SA MT DL

***P3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the following individuals to the list of Substitute Classroom aides, and Substitute Cafeteria/Playground aides for the remainder of the 2016-2017 school year at a rate of \$10.05 per hour:

Mary Pichardo

Motion by _____ seconded by _____

Roll Call

ML SA AB TC SA MT DL

POLICY #9180 SCHOOL VOLUNTEERS

***P4. RESOLVED** upon recommendation of the Superintendent the Board of Education approves the following persons (pending criminal history checks), as parent volunteers for the 8th grade trip.

Susana Becker
Terence Connors
Billy Kero
Kari Occhiuto

Motion by _____ seconded by _____

Roll Call

ML SA AB TC SA MT DL

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P5. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Barbara Weiner to attend “NAfME Eastern Conference” on April 6-7, 2017 in Atlantic City at a cost to the district of \$180.00 for registration.

Emily Kotwica to attend “Update training of WCJ-IV Educational Assessments” on January 25, 2017 in Montclair at a cost to the district of \$200.00 for registration.

Cara Hurd & Melanie Ferla to attend Pearson Regional Training for the PARCC Assessment” on February 9, 2017 in Whippany at no cost to the district for registration.

Cara Hurd to attend “Science Supervisor Technical Assistance” on February 13, 2017 in East Orange on February 13, 2017 at no cost to the school district for registration.

Melanie Ferla to attend “HIB and Students w/Disabilities” on March 17, 2017 in Oradell at no cost to the district for registration.

Melanie Ferla to attend “504 vs. Health Plans” on March 7, 2017 in Oradell at no cost to the district for registration.

Motion by _____ seconded by _____

Roll Call

ML SA AB TC SA MT DL

P6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taken during the fall of 2016-2017 school year as follows:

Danielle Barbieri	3 credits \$ 846.63	(pending official transcripts)
Susan Carney	3 credits \$ 825.00	(pending official transcripts)
Thomas Hornes	6 credits \$ 489.00	
Jennifer O’Brien (Art)	3 credits \$ 825.00	
Jennifer O’Brien (PE)	6 credits \$ 1,692.26	(pending official transcripts)

Motion by _____, second _____,

Roll Call

ML SA AB TC SA MT DL

P7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves Sheryl Meyers to cover two days a week, two periods for a student in an extracurricular activity. During the months of December 2016 – February 2017 at the current cover rate which may be subject to change upon approval of the 2016-2017 contract.

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

P8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education appoints Jessica DeFalco to the position of part time Cafeteria/Playground Aide (no benefits) at a salary of \$11.75 per hour for the remainder of the 2016-2017 school year.

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

P9. RESOLVED: that on recommendation of the Superintendent, the Board of Education approves on December 8, 2016, Krista Fuchs for 40 minutes of extra time due to a field trip she attended, at the prorated amount of \$19.30/hr.

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F13
POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the January 2017 Bill List as approved by the Finance Committee, attached and listed below:

10 – General Fund	\$646,559.94
20- Federal Grants	\$18,248.41
30 – Referendum Account	\$8,941.90
61 – Afterschool Program	\$504.48
10 – General Fund	\$20,837.44
TOTAL PAYMENTS FOR January	\$695,092.17

ATTACHEMENT

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

F2.Approval of December Payroll – that the Board approve the payroll for December 2016 as follows:

Payroll

Month December

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	476,118.29	5,681.26	586.62	482,386.17
Fund 20	3,236.30	-		3,236.30
Fund 30	-			-
Fund 61	16,180.91	1,237.84		17,418.75
				-
Total	\$ 495,535.50	\$ 6,919.10	\$ 586.62	503,041.22

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

F3. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Report for the month of December 2016.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

ML SA AB TC SA MT DL

Transfers

F4. RESOLVED, that the Rochelle Park Board of Education approves the December 2017 line item transfers see attached list.

Motion by _____, second by _____,
Roll Call

ML SA AB TC SA MT DL

Monthly Budgetary Line Item Status Certifications

F5. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of December 31, 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____
Roll Call

ML SA AB TC SA MT DL

Treasurer’s Report

F6. RESOLVED, that the Rochelle Park Board of Education accept the School Treasurer’s Financial Report for the months of December 2016.

ATTACHMENT

Motion by _____ seconded by _____
Roll Call

ML SA AB TC SA MT DL

F9. RESOLVED: that the Board approves the allocation of the following salaries to NCLB grants:

Emily Kotwica in the amount of \$32,593 - Title 1

Motion by _____ seconded by _____
Roll Call

ML SA AB TC SA MT DL

XIII. BOARD STANDING COMMITTEES B1
POLICY # 0155 BOARD COMMITTEES

B1. Standing Committees:

The acknowledgement of all Standing Committees for 2017 as follows:

2017 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Maria Lauerman	Shirley Abraham, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello,	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Matt Trawinski
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Teresa Judge Cravello
Technology	Matt Trawinski	Maria Lauerman, Dimitria Leakas

Board Liaison Assignments:
NJSBA-Teresa Judge Cravello
BCSBA- Teresa Judge Cravello
Joint Boards- Dimitria Leakas
Municipality- Sam Allos
Community- Matt Trawinski

Motion by _____ seconded by _____
Roll Call

ML SA AB TC SA MT DL

XIV. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

XV. Announcements

The next Board of Education Meeting will be held on Wednesday, February 8, 2017 this is a Joint meeting with Township Council at Town Hall 7:00 P.M. , the Board will then reconvene at Midland School to finish their regular meeting.

XVI. Executive Session Announcement (if Needed)

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NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

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BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

Motion by _____, seconded by _____, to close Executive Session and resume the Regular Meeting Agenda at _____ P.M.

Roll Call

ML SA AB TC SA MT DL

XVII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

ML SA AB TC SA MT DL